

SHARE

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION

Warrant/Voucher Information Sheet

1016

VENDOR #



DATE 09/18/2012

Payee

\$ 505.00



Fund / Agency

000 66500

Document Number

AP 00308500

B4R

COD3

B4RCOD3

State of New Mexico

Voucher Batch Report
BusinessUnit 66500 Department of Health
Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD
AsofDate 09/11/2012

Voucher Number	Vchr Line	VchrLineDescr	Distr Account	Account Description	Fund	VendorName	1099 WithHold	Accounting Period	PurchaseOrder Invoice Number	Total Amount		
00308500	1	IS Meals & Lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001	2013	09	0000092948	McGrath, B.8.27-	505.00
Total For Voucher											505.00	

FCD Audit Bureau
Hyacinth

FINANCIAL CONTROL
UFA

2012 SEP 12 AM 10:48

RECEIVED

VP

AGENCY NAME New Mexico Department of Health

STATE OF NEW MEXICO
ITEMIZED SCHEDULE
OF TRAVEL EXPENSES

PAGE 2
AGENCY CODE 66500
VOUCHER NUMBER 00308500
DATE 8/27/12

NAME	Brad McGrath	CAR LICENSE NUMBER	GS02222	POST OF DUTY	Roswell	PROPOSED (ADVANCE VOUCHER)	<input type="checkbox"/>
SOCIAL SECURITY NUMBER		MODEL	Ford	RESIDENCE	Roswell	ACTUAL (RECOUPMENT VOUCHER)	<input checked="" type="checkbox"/>
NORMAL WORK DAY	8am	YEAR	2011				

DATE	TIME SHOW AM OR PM		CHARACTER OF EXPENDITURES	ODOMETER READINGS		AMOUNTS		
	DEPARTURE	ARRIVAL		ENTER START AND FINISH	NO. OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS
8/27/12	7:00am		Depart Roswell to Las Cruces to meet with the new Director of Nursing (DON)				85.00	
8/28/12			Overnight				85.00	
			Depart Las Cruces to Albuquerque to continue training with new DON				85.00	
			Overnight				85.00	
8/29/12			Overnight				85.00	
8/30/12			Overnight				85.00	
8/31/12			Depart ABQ to Santa Fe				135.00	
			Overnight- Santa Fe rate applies*				135.00	
9/1/12			Depart Santa Fe to Roswell				30.00	
			partial day per diem-12.0 hrs				30.00	

PER DIEM IS BASED ON (CHECK ONE)		I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.
ACTUAL	<input type="checkbox"/>	
APPROVED RATES	<input checked="" type="checkbox"/>	
Employee Signature	Date	

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the Per Diem and Mileage Act.

GENERATED BY DOH - ITEMIZED version 1.0.2
LAST MODIFIED ON: 08/30/2012 11:23

(1) DFA COPY
(2) ACCOUNTING COPY
(3) VENDOR REMITTANCE
(4) ORIGINATOR COPY

I, **Brad McGrath**
do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.
PAYEE SIGN HERE **X** *Brad McGrath* 09/04/12

SEP 10 12 AMB:47



Summary Invoice Information Payments Voucher Attributes Error Summary

Business Unit: 66500
 Voucher ID: 00308500
 Voucher Style: Regular

Invoice Number: McGrath, B.8.27-9.1.12
 Invoice Date: 09/07/2012
 Total: 505.00

Vendor: MCGRATH, BRADLEY K

OFFICE OF FACILITIES MANAGEMENT
 SANTA FE, NM 87502

*Pay Terms: Pay Now  Schedule Payments 


Payment Information

Scheduled Payment:

*Remit to: 
 Location: 001 
 Address: 1 

MCGRATH, BRADLEY K
 OFFICE OF FACILITIES MANAGEMENT
 1190 S ST FRANCIS DR SUITE N-3059
 SANTA FE, NM 87502


Gross Amount: 505.00 USD
 Discount: 0.00 USD ☐ Discount Denied
 Late Charge

Scheduled Due: 09/07/2012 
 Net Due: 09/07/2012
 Discount Due:
 Accounting Date:

Payment Method

*Bank: WFB10
 *Account: B
 *Method: CHK Check
 Message:

Message will appear on remittance advice.

Pay Group:
 *Handling: RE
 *Netting: N 

Messages

Summary Invoice Information Payments Voucher Attributes Error Summary

Business Unit: 66500

Invoice Number: McGrath, B.8.27-9.1.12

Voucher ID: 00308500

Invoice Date: 09/07/2012

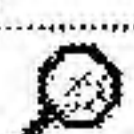
Voucher Style: Regular

Total: 505.00

Voucher Processing

☒ Post Voucher☐ Close Voucher☒ Revalue Voucher☐ Delete Voucher

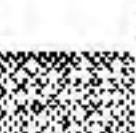


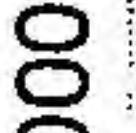
Accounting Instructions

*Accounting Template: STANDARD Account At: Gross 


Match Action

*Status: Ready ☐ Pay UnMatched Voucher

Transaction Currency

*Source: Tables  *Currency: USD  Rate Type: CRRNT  Exchange Rate: 1.00000000 

Voucher Approval


*Approval: Specify at this Level Business Process: PROCESS_VOUCHERS Approval Rule Set: Payment Approval Rule Set 1 

Self Billing Invoice

*SBI Num Option: Group Vouchers (Auto-Nur 

SBI Number:

Prepayment

Prepayment Reference:  ☐ Automatically Apply Prepayment ☐ Postpone Withholding

Letter of Credit

Letter of Credit ID:  

Tax Group

Saved

